

Friends of the Ridgefield National Wildlife Refuge
Board of Directors' Meeting
November 13, 2023
Virtual

Meeting Called to Order: 5:00PM

Board Members in Attendance: Lee Knottnerus, Tanna Engdahl, Suzanne Whitney, Jim NE, Sam Robinson
Staff in Attendance: Samantha Zeiner

1. Agenda Item: Approval of Agenda & Minutes
Action Taken: None. Tabled to December meeting due to no quorum at the time (several board members arrived late).
2. Agenda Item: Financials – Treasurer’s Report
Discussion: None. Report will be provided at the December meeting.

Old Business:

3. Agenda Item: Level-Up Accelerator Update
Discussion: Weekly videos to be distributed to and reviewed by board. Two videos sent via email for review.
Action: For December meeting, board members should complete the board assessment and review the board job description.
4. Agenda Item: CNC Update
Discussion: Report distributed via email. Construction of the building will begin in Spring 2024. All available funds will go to building, leaving little for contingency if anything goes wrong and for additional items. Board is interested in receiving additional information on priority items, unfunded items and what can be added at a later date.
5. Agenda Item: General Reports
Discussion: Samantha Zeiner report attached. Calendars are for sale.
Board members will continue to receive notes from Juliette Fernandez on team leaders’ meetings.

Topics for Next Meeting:

- 2023-24 Budget
- Board Assessment and Position Descriptions

Regular meeting adjourned at 5:25PM.

Next meeting: December 12, 2023, Virtual